




The Deputy Secretary of Energy
Washington, DC 20585

June 30, 2004

MEMORANDUM FOR DISTRIBUTION

FROM: KYLE E. McSLARROW 
SUBJECT: Temporary Moratorium on Contract Transfers

The purpose of this memorandum is to establish a moratorium on contract transfers effective June 30, 2004 through October 31, 2004. The moratorium is necessary to stabilize the legacy accounting system, the Department Integrated Standardized Core Accounting System (DISCAS) database, and minimize competing demands on the I-MANAGE Standard Accounting and Reporting System (STARS) project staff as we prepare for STARS implementation in October.

The future of our financial management program is dependent upon a successful conversion to STARS. In DISCAS, contract transfers resulting from reorganizations within the Department require significant financial staff resources to accomplish complex financial database updates and reconciliation. At present, these same staff resources are committed to user acceptance and data conversion testing for the STARS project. As we approach the STARS implementation date, it is essential for STARS team members to remain focused on critical project activities rather than on legacy system issues resulting from these contract transfers.

If you have any questions concerning the moratorium on contract transfers, please contact Mr. Chris Simpson, I-MANAGE Program Manager, at (202) 586-4310.

